



Foreign National Guidance for NETL-RUA Events

Introduction

The U.S. Department of Energy is a leader in science and technology and is responsible for advancing U.S. capabilities in energy supply, related environmental cleanup and management, and economical energy sources, while protecting U.S. national security interests associated with these energy technologies. DOE values the contributions of international collaborations to the scientific and technological strength of the United States and to Departmental mission success, and offers foreign national (FN) access to DOE facilities, staff, and information as participants in a broad range of unclassified work. Specifically, foreign national access to NETL personnel, programs, information, and technologies (whether off-site or on an NETL facility), will be authorized provided the access is needed to support the National Energy Technology Laboratory – Regional University Alliance (NETL-RUA) program.

Hosts

The NETL-RUA Manager (Juli Klara – 412-386-6089) or an assigned point-of-contact (POC) responsible for a particular NETL-RUA related event, activity or project formally serves as Host.

Off-Site Event Process

- Registration is required to attend an NETL-RUA related event or activity.
- Event registration is typically accomplished either in advance (through an on-line announcement) or at the entry point to the event.
- Registrations are reviewed by the NETL-RUA manager or the assigned POC for the particular event.

On-Site Event Process

- The assigned Host for the particular RUA-related on-site event or activity will collect FN biographical information at a minimum of 45 days in advance of the desired on-site activity access start date. The FN must provide all personal information requested, i.e., biographical information to include education, passport and/or visa information, employment data, etc.
- After all formal subject matter expert (SME) reviews and approvals have been received, the assigned Host will be notified who, in-turn, will notify the FN.
- On the appointed date, the FN must bring documentation that supports their legal basis for being in the United States. The FN will be denied site access without it.
- All FN visitors will be escorted throughout the visit/event by their Host or an Alternate Host.

Notice

Please be advised that foreign nationals born-in, or employed by, or holding citizenship from Cuba, Iran, Sudan, or Syria will not be authorized to interact with or have access to NETL personnel, programs, information, or technologies, whether off-site or on an NETL facility. This includes any or all known citizens or nationals of the U.S. who are acting as a representative for any of these countries as well.

Questions

Feel free to contact your NETL event host for additional assistance. If they are unable to assist you, they will work with the NETL foreign national interaction and export compliance subject matter experts to resolve any issues or answer any questions.



Carnegie Mellon



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